

Payment Policy

Accepted Methods of Payment

Credit Card (Visa, Master Card)
Check/Money Order

Credit Card Charges

Your credit card will be charged when you place your order. If we are not able to fulfill your order for any reason your credit card will be refunded.

Mailing Address for Check/Money Order

Board of Jewish Education of Metropolitan Chicago
3320 Dundee Road
Northbrook, Illinois
60062

Terms and Conditions

Shipping Policy

Turnaround

All orders are shipped within 10 business days.

Carriers

We use the following carriers to deliver our order:

USPS
UPS
FedEx

Order Tracking

If a tracking # is provided by the shipping carrier, we will update your order with the tracking information. Please note that some orders using 1st Class USPS mail will not have tracking numbers.

Shipping Rates

The rate charged for the shipping of your order is based on the weight of your products, and your location. Before the final checkout page you will be shown what the cost of shipping will be, and you will have a chance to cancel your order.

Back Orders

If an item goes on back order we will ship you the part of your order that is in stock. When the item becomes available we will ship you the rest of your order. You will not be charged any additional shipping and handling for the second shipment.

Returns, Refunds and Exchanges Policy

Books written and published by the Board of Jewish Education of Metropolitan Chicago may not be returned or exchanged. For information about returns, refunds and exchanges of items purchased through Amazon.com please see that vendor's Returns, Refunds and Exchanges Policy.

Terms of Use

Use of Content from this Website

The Board of Jewish Education of Metropolitan Chicago (BJE) provides the content on this website (www.JTeach.org). The BJE invites visitors to use its online content for personal, educational and other non-commercial purposes. By using the BJE website, you accept and agree to abide by the following terms.

Intellectual Property Rights in Content

The BJE is the owner of the compilation of content that is posted on JTeach.org, which consists of text, images, audio, video, databases, design, codes and software ("Content"). However, the BJE does not necessarily own each component of the compilation. The Content that the BJE makes available on JTeach.org may be owned by the BJE, owned by others and used with their permission (such as user-generated content), or used in accordance with applicable law. Some Content is in the public domain and some Content is protected by third party rights, such as copyright, trademark, rights of publicity, privacy, and contractual restrictions.

The BJE endeavors to provide information that it possesses about the copyright status of the Content and to identify any other terms and conditions that may apply to use of the Content (such as trademark, rights of privacy or publicity, donor restrictions, etc.); however, the BJE can offer no guarantee or assurance that all pertinent information is provided or that the information is correct in each circumstance. It is your responsibility to determine what permission(s) you need in order to use the Content and, if necessary, to obtain such permission.

Permitted Uses

The BJE welcomes you to make fair use of the Content as defined by copyright law. Information on United States copyright fair use law is available from the United States Copyright Office: <http://www.copyright.gov/fls/fl102.html>. Please note that you are responsible for determining whether your use is fair and for responding to any claims that may arise from your use. In addition, the BJE allows personal, educational, and other non-commercial uses of the Content on the following terms:

- You must cite the author and source of the Content as you would material from any printed work.
- You must also cite and link to, when possible, Jteach.org as the source of the Content.
- You may not remove any copyright, trademark, or other proprietary notices including attribution information, credits, and notices, that are placed in or near the text, images, or data.
- You must comply with all terms or restrictions other than copyright (such as trademark, publicity and privacy rights, or contractual restrictions) as may be specified in the metadata or as may otherwise apply to the Content.

Unauthorized Uses Require Prior Written Permission

You may not use the Content for commercial purposes. This means that you may not sell the Content or sell materials, products or services that use and incorporate the Content, nor may you use the Content to promote or advertise products or services. If you wish to use the Content for any purpose beyond the permitted uses, such as a commercial use or publication (except as may be permitted by fair use under the copyright law), you must obtain prior written permission from the BJE (or other owner of the Content as applicable).

Send your permission request to:

Board of Jewish Education
3320 Dundee Road
Northbrook, IL 60062

Interactive Features and User-Generated Content

The BJE provides certain interactive features, such as the Idea Exchange and Professional Learning Communities, for the exchange of ideas and information by visitors in furtherance of its mission. Accordingly, the BJE encourages you to interact with its site, subject to the following conditions:

- You are solely responsible for the content that you submit.
- By posting content, you are giving the BJE and those authorized by the BJE permission to use it for any educational, promotional or other standard BJE purpose.
- You will not post any content that is off-topic, partisan-political, contains personal attacks or expletives, or is otherwise abusive, threatening, unlawful, harassing, discriminatory, libelous, obscene, false, pornographic, or that infringes on the rights of any third party.
- You will only post content that is yours or for which you have received permission from the person or entity that owns the content and the related intellectual property rights.
- You will not insert your own or a third party's advertising or promotional content into your posting.

- You understand that the BJE may monitor or review discussions, chats, postings, transmissions, bulletin boards or any other postings from time to time. The BJE reserves the right to choose which lessons submitted to the Idea Exchange will be posted.
- You understand that the BJE assumes no responsibility or liability arising from the posting of your content or for any error, defamation, libel, omission, obscenity, danger or inaccuracy contained in any posted information or from any failure or delay in removing such content.
- You will not introduce any software viruses, worms or other programs designed to damage software, hardware or telecommunications equipment.
- You agree that you will not collect information about the users of this website or use such information for any purpose.
- You are not under the age of 13.
- The BJE reserves the right to monitor content or information provided by website visitors in its sole discretion, to edit or remove any content that, in the BJE's judgment, does not comply with the foregoing rules. The BJE is not responsible for any user-generated content that is posted on the BJE, or for any failure or delay in removing such content.

Copyright Complaints

If you have any complaints or objections to Content posted on JTeach.org because it was not properly credited, or it was posted without permission and you are the copyright owner, please contact the marshallcenter@bjechicago.org, with your contact information and a link to the relevant Content.

Links to Third Party Sites

BJE's JTeach.org may link to third party sites which are not under the control of the BJE. These links are provided as a convenience and for informational purposes only, and they do not indicate the BJE's endorsement, sponsorship of, or affiliation with the third party or content of the linked website, including any advertisements that may be posted. The BJE has no control over, makes no representation or warranty and bears no responsibility for the accuracy, legality or content of the externally linked sites.

Links FROM Third Party Sites

Linking is an important feature that facilitates searching and making connections among websites. If you link to the BJE website, you agree to present the link in a manner that does not give the impression that the BJE endorses, whether expressly or implicitly, any products, services or opinions provided on your website and that the link contains a clearly written notice that the user is leaving your website and accessing another.

Disclaimer

The Content is provided "as is" without a warranty of any kind, either expressed or implied, including but not limited to the implied warranties of merchantability, fitness for a particular use, and/or non-infringement. The BJE shall not be responsible or liable for any damage that may occur due to your use of the BJE website or downloading any Content from JTeach.org.

Reservation of Rights

The BJE reserves the right to change these Terms of Use from time to time without notice; changes shall be effective upon posting. Please check back regularly for updates. Failure of the BJE to enforce any of these terms shall not constitute a waiver of such terms.

Warranty and Indemnity

By using BJE's JTeach.org you represent and warrant that your use will be consistent with these Terms of Use, including fair use. You agree to indemnify, defend and hold the BJE harmless from all claims, causes of action, allegations, costs, expenses, fees (including reasonable attorneys' fees), judgments, liabilities, losses, and damages arising from or relating to your use of the BJE website.

Applicable Law and Jurisdiction

These Terms of Use and any amendments or revisions shall be governed by applicable federal law and the laws of the state of Illinois, without regard to its conflict of laws principles. Any case, controversy, suit, action, or proceeding arising out of, in connection with, or related to these Terms of Use shall be brought in the appropriate federal court.

Privacy Policy

Thank you for visiting the Board of Jewish Education of Metropolitan Chicago's (BJE) website, JTeach.org and reviewing our privacy policy. The BJE does not collect your personal information when you visit our website unless you choose to provide that information to us. The BJE does not sell, exchange, or release your personally identifiable information to outside parties.

If You Send Us Personal Information

BJE's JTeach.org website only will collect personal information which you knowingly and voluntarily provide by, for example, sending emails, completing membership forms, registering for accounts, responding to surveys or ordering merchandise. If you provide us with personal information, we normally will respond to your inquiry, request, or order.

When we send you information by email, you always will have an immediate opportunity to decline further communication. Please use the contact specified in the email so that we can remove you from the list that contains your name. If you are uncertain about whom to contact, you may contact us at marshallcenter@bjechicago.org.

Information Collected and Stored Automatically

If you visit our website, we automatically gather and store the following information about your visit so that we can track the use of our website in order to make improvements. This information is stored and used in aggregate form only, and is not used to contact you personally:

- The IP address from which you access our website
- The name of the domain from which you access the Internet (for example, aol.com, if you are connecting from an America Online account)
- The type of browser and operating system used to access our website
- The date and time you access our site
- The pages, files, documents and links that you visit

In addition, JTeach.org uses the following third-party services:

- Google Analytics to track website usage ([privacy policy](#))
- WordPress.com as the platform for JTeach.org ([privacy policy](#))
- Constant Contact to send out emails ([privacy policy](#))
- Authorize.Net provides payment management services ([privacy policy](#))

Cookies

In addition to information collected automatically, we use cookies, which are small pieces of information sent to your browser by a website that you visit. These cookies do not collect personally identifiable information. Cookies are used to track usage patterns, traffic trends, and customer behavior, as well as to record other information from the website. When you register on the website, cookies also allow us to save information so that you will not have to re-enter it the next time you visit. Many content adjustments and customer service improvements are made based on the data derived from cookies. Information that we collect from cookies will not be used to create profiles of users and will only be used in aggregate form.

The BJE's JTeach.org privacy policy does not cover any use of information that third parties may have collected from you (e.g., type of browser, operating system, domain name, day and time of visit, page(s) visited) or the methods used by the third-parties to collect that information (e.g., cookies, web beacons).

Children and Privacy

Children's' Online Privacy Protection Act Compliance

BJE is concerned about protecting children's privacy. We do not collect personally identifiable information from children. If a visitor known to be a child (under the age of thirteen (13)) sends an email to JTeach.org, we only will use it to respond to the writer and not to create profiles or otherwise retain the information.

Security

We take reasonable precautions to ensure that all credit card transactions that occur on the JTeach.org website are secure. When you submit your credit card for any purchase, that transaction is encrypted using "Secure Socket Layer" (SSL) encryption to protect your credit card information. We monitor network traffic to ensure that our site remains available to all users and to identify unauthorized attempts to access, upload or change information or otherwise cause damage.

Unauthorized access is prohibited and punishable under the Computer Fraud and Abuse Act of 1986 and the National Information Infrastructure Protection Act.

Comments

Questions and comments about this Privacy Policy may be directed to us via email at marshallcenter@bjechicago.org . This policy was last modified on August 6, 2018.